

## Steering Committee Meeting

November 27, 2007

Victorville Water District

Present: Matt Puffer, Joe Mathein, Mike Hernandez, Jeanette Hayhurst, Terri Blomker

Absent: Mike Stevens, Joe Guzzetta (ACWA conference)

Guest: Jack Sullivan, Century Forms Inc.

◇ Landscape Committee- Jack presented the 2008 AWAC calendar. The group proofed the calendar and also made the decision to send it to the members for their input. It was decided to also give the members one day to make corrections or suggestions so as to not drag it out. Jack mentioned that for \$150, Century Forms would go out and take photos for next year's calendars so that we could have higher quality photos than we have been sending to them. Delivery of calendars will be up to the individual agencies. The committee will be looking at the plant list beginning January. Joe will be stepping down from being the Landscape Chair and Larry Attebery has shown interest in taking over the position. Joe was asked to bring Larry to the next steering committee meeting so that he could be voted in as new Chair.

◇ Education Committee- A request was made to find an easier way for the committee to pay for the cost of food that is supplied for the public workshops. Currently, committee members have to pay out of their own pockets then be reimbursed by AWAC. The price usually runs about \$300 per workshop. Jeanette has directed Joe Mathein to look into getting a credit card to take care of this and also to set up policies for use of the card, including prior approval. The committee has also asked to see if they can find out what the current budget and balance are for AWAC. The committee is also looking at participating at a Fireworks Night at Maverick's Stadium during the month of May for Awareness Month. Mike will be putting together a budget proposal to bring back to the steering committee. The committee will also be setting up a table at the ABC's of Water tonight (Nov. 27). This is a joint venture between Mojave Water Agency and Victor Valley College. Mike Hernandez and Donna Aston will be manning the table, and Joe Mathein will be one of the panelists. December 11<sup>th</sup> is the next education meeting.

◇ Research Committee- Baseline water survey needs to be pulled together. Matt received two responses from water agencies. Jeanette would like to see letters going out to the water purveyors in January. Conservation voucher program with Mojave Water Agency will be kicking off this January. Mike Stevens and Matt will be going to the water agencies to sign MOU's.

◇ Finance Committee- Joe has decided to join Linda Ellsworth on the Finance Committee, stating the need for a third party to be involved. A motion was made by Jeanette Hayhurst for Joe Mathein to become Finance Chair. It was seconded by Matt Puffer and passed. He will be working with Kathy Cortner CFO from MWA and Linda Ellsworth. Jeanette has asked that Joe be looking at recruiting one more person to serve on the committee.

◇ Morongo Basin-No report.

◇ Website-Everything is going well in regards to the website. Changes have been made and links are being put into place. Plant of the month archives are in place, but navigation is still not good. They are expecting to go live with the site this weekend. Maintenance will be done by Terri. Jeanette would like to see an unveiling of the website at the January 24<sup>th</sup> Mojave Water Board Meeting.

Strategic plan needs to be looked at and reviewed by each committee chair. On the 22<sup>nd</sup> of January, we will go over it and decide whether or not we are on the right path, if things need to be revised or pitched.

Storage unit payment was approved for \$1554 for the next year.

The next meeting of the steering committee will be January 22, 2008 at the Victorville Water District at 10 a.m., since the regularly scheduled meeting would be held on December 25.

The January AWAC quarterly meeting is rescheduled until Wednesday, February 6<sup>th</sup> at the Mojave Water Agency, directly after the TAC meeting, 12 noon. Lunch will be served.